

## Neenah Public Library Board of Trustee Meeting Minutes – October 18, 2023

### **Call to Order**

The meeting of the Neenah Public Library Board of Trustees was held on October 18, 2023 in the Shattuck Community Room. The meeting was called to order at 4:00 PM by President Koller.

Members present: Michael Koller, Beth Irish, George Scherck, Tami Erickson, Carol Codner, Randy Fieldhack, Lisa Hemes, Pat Rickman, and Harrison Flint.

Members excused: Joshua Kutney, Jenn McMahon, and Alivia Haller

Present Nicole Hardina-Wilhelm, director, Nancy Baird, circulation services manager, Katrina Wulff, youth services manager, and Mehta Hess, adult services manager.

### **Minutes**

On the motion of Scherck, seconded by Fieldhack, the Board approved the Library Board meeting minutes of September 20, 2023.

### **Director's Report, Nicole Hardina-Wilhelm**

Mehta Hess joined the library as the Adult Services Manager on September 29. Hardina-Wilhelm will meet with Winnebago County to discuss the 2024 ask on October 19.

### **Department reports**

Adult Services and Technical Services, Nicole Hardina-Wilhelm

Acquisitions Librarian Margie Dorn sat in on the presentations for the Neenah Police departments internal promotional assessment for the ranks of sergeant and lieutenant.

Circulation Services Report, Nancy Baird

In partnership with the Menasha Public Library, the Libraries Against Hunger food drive is November 4 – 12.

Youth Services Report, Katrina Wulff

Monster Mash is Saturday, October 21 at 10:30 a.m. Staff sent a survey to Fresh Pages participants, and the survey results were very positive, including 100% of the 74 responses said they would recommend the program to others.

### **Bills for consideration**

On the motion of Fieldhack, seconded by Rickman, the Board approved payment of the October bills.

### **2024 Budget request – update**

The budget workshop is on Monday, November 6, at 7:15 p.m. Board members are welcome to attend. The budget hearing and adoption is on November 14.

### **Patron Accounts policy revision**

The board reviewed the revised policy and suggested corrections and clarification. The board will review the updated policy at the November 15 board meeting.

Next regularly scheduled meeting  
Wednesday, November 15, 4:00 p.m.

Adjournment

On motion of Fieldhack, seconded by Hemes, the Library Board adjourned at 4:59 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "N. Hardina-Wilhelm". The signature is written in a cursive style with a large initial "N" and a long, sweeping underline.

Nicole Hardina-Wilhelm