

Neenah Public Library Board of Trustee Meeting Minutes – October 16, 2024

The meeting of the Neenah Public Library Board of Trustees held on October 16, 2024, in the Shattuck Community Room, was called to order by Koller at 4:04 p.m.

Members present: Tami Erickson (Aldermanic representative), Randy Fieldhack, Lisa Hemes, Beth Irish, Michael Koller (president), Pat Rickman, and Harrison Flint (teen representative).

Members excused: Carol Codner, Jenn McMahon (Neenah Joint School District representative), Joshua Kutney, George Scherck (Winnebago County representative), and Alivia Haller (teen representative).

Also present: Nicole Hardina-Wilhelm, director; Nancy Baird, circulation services manager; Mehta Hess, adult services manager; Katrina Wulff, youth services manager.

Minutes

On motion of Hemes, seconded by Fieldhack, the Board unanimously approved the Library Board meeting minutes of September 18, 2024.

Director's and Technical Services Report

Director Hardina-Wilhelm reported that the 46 teams registered for the speed puzzling tournament to be held November 9th within 1 minute and 6 seconds. There are 15 teams on the waiting list. She mentioned that the chiller installation went very well last week. Electrical work will be completed this week and tested on Friday, October 18th.

Department Reports

Adult Services Department

Hess noted that adult services is currently promoting a Fall Into Reading Challenge September 22nd—November 24th. She mentioned that a record 21 “Book Club to Go” kits were assembled in September. Hess also highlighted the upcoming Repair Café to be held November 3rd.

Circulation Services Department

Baird announced that Hope Vickman has accepted the open Library Assistant position in Circulation. She also relayed a very complementary email from a library volunteer sent to the Volunteer Coordinator.

Harrison left the meeting at 4:30 p.m.

Youth Services Department

Wulff reported that she will be on Channel 5 news November 4th promoting the upcoming Bluey program being held on November 16th. She also noted that 132 participants have signed up for the October Read-To-Me Challenge. Youth staff are very busy with a full roster of fall programs.

Bills for consideration

On the motion of Fieldhack, seconded by Rickman, the Board unanimously approved payment of the October bills.

Marketing and Communication Company selection

The Board reviewed and discussed last month's presentations and proposals. On a motion by Rickman, and seconded by Koller, the Board unanimously approved the selection of Blue Door Consulting and authorized a contract to be negotiated by Hardina-Wilhelm, with the project to be paid from the Trust Fund's General Fund.

Next regularly scheduled meeting

Wednesday, November 20, 2024, at 4:00 p.m. in the Shattuck Community Room.

Adjournment

On motion of Koller, seconded by Fieldhack, the Library Board adjourned at 5:31 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nancy Baird". The signature is written in a cursive, flowing style.

Nancy Baird