

Neenah Public Library Board of Trustee Meeting Minutes – October 15, 2025

The meeting of the Neenah Public Library Board of Trustees held on October 15, 2025, in the Shattuck Community Room, was called to order by Fieldhack at 4:02 p.m.

Members present: Carol Codner, Tami Erickson, Randy Fieldhack, Ben Frank, Kate Hancock-Cooke, Elizabeth Irish, Michael Koller, Joshua Kutney.

Members excused: Lisa Hemes, Jenn McMahon, Pat Rickman, Kay Doiron, and Alivia Haller.

Also present: Nicole Hardina-Wilhelm, director; Nancy Baird, circulation services manager; Mehta Hess, adult services manager; Katrina Wulff, youth services manager; Frank Cuthbert, Ashley Graff, Devon Graff, Riley Graff, Tyler Graff, Payton Sass, and Lori Ann Snow.

Minutes

On motion of Codner, seconded by Erickson, the Board unanimously approved the Library Board meeting minutes of September 17, 2025.

Frank arrived at 4:03 p.m.

Director's and Technical Services Report

Director Hardina-Wilhelm announced that a Trustee 201 Workshop will be held on October 20 at the Fond du Lac Public Library. Board members may be interested in attending. She also mentioned the difficult news regarding the popular library book vendor, Baker & Taylor, who will be closing their business by the end of the year. Technical Services staff, foreseeing this direction by the company earlier in the year, had already started moving our book orders over to other vendors.

Department Reports

Adult Services: Hess mentioned several well-attended and fun programs, including the Ketchup-making workshop and the Menopause Party.

Circulation Services: Baird noted that the annual Libraries Against Hunger Food Drive will be held November 1-9. Food donations collected will be given to Fox Valley Community Table.

Youth Service: Wulff reported that Fieldtrip Storytimes begin on October 22. She mentioned that the library is excited to participate in our first ever WI SciFest this weekend.

Kutney arrived at 4:16 p.m.

Bills for consideration

On the motion of Erickson, seconded by Irish, the Board unanimously approved payment of the monthly bills.

Institutional Investment Agency Agreement

On the motion of Hancock-Cooke, seconded by Irish, the Board approved Resolution 2025-1 to enter into an Institutional Investment Agency Agreement between the City of Neenah and Associated Trust Company.

Public Library Association Conference

On the motion of Fieldhack, seconded by Koller, the Board unanimously approved the use of Trust Funds, not to exceed \$8,000, for three staff to attend the 2026 Public Library Conference in Minneapolis.

Next regularly scheduled meeting

Wednesday, November 19, 2025, at 4:00 p.m. in the Shattuck Community Room.

Adjournment

On motion of Codner, seconded by Koller, the Library Board adjourned at 5:42 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nancy Baird". The signature is written in a cursive, flowing style.

Nancy Baird