

Neenah Public Library Board of Trustee Meeting Minutes – September 19, 2018

Call to Order

With Sarnecki in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:06 p.m. in the Aylward Conference Room. Members present: Jan Sarnecki (president), Carol Codner (vice president), Patricia Rickman, George Scherck, Tami Erickson (Aldermanic representative), Tim Kachur (Neenah Joint School District Representative), Beth Irish, and Randy Fieldhack. Members excused: Merry Whipple, Lisa Hemes, and Kylee Miller (teen representative).

Also present, Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Baird, circulation services manager, Katrina Wulff, youth services librarian, and Alex Ramsey and Eric Blowers from Engberg Anderson Architects.

Minutes

On motion of Erickson, seconded by Fieldhack, the Board approved the minutes of the Library Board meeting of August 15, 2018.

Statistical Reports

Electronic circulation continues to grow and is up 23% over last year. Customer count is up 5% over last August. Program attendance is up 10% for the year.

Bills for Consideration

On motion of Codner, seconded by Irish, the Board unanimously approved payment of the September bills.

Director's Report

The Friends of the Neenah Public Library Book Sale runs from September 19-September 24. The Proses Poetry prizes were awarded September 10.

Space planning and concept design

Alex Ramsey and Eric Blowers from Engberg Anderson Architects shared updated designs with the board. Alex and Eric discussed their meetings with staff earlier in the day. They will return at a future date with finalized designs.

Ramsey and Blowers left at 4:47 p.m.

Kachur left at 5:18 p.m.

Scherck left at 5:20 p.m.

Library Budget

The Library's Finance & Personnel Committee met prior to the Board meeting. The Library's operating budget request and CIP budget requests were discussed. Proposed changes included additional funding for the Technical Services/Circulation Services/Volunteer area, changing the dates of new carpet installation. The acoustical/noise reducing options were discussed and ultimately removed from the current (2019) budget. On motion of Fieldhack, seconded by Irish, the board approved the revised Library's operating and CIP budgets.

Voter Registration

On motion of Fieldhack, seconded by Codner, the board unanimously approved the amended Petitioning & Solicitation policy.

Fieldhack left at 5:22 p.m.

Strategic Plan

Sarnecki moved the strategic plan item to a future month's agenda.

Next regularly scheduled meeting

Wednesday, October 17 at 4:00 p.m. in the Aylward Room.

Adjournment

On motion of Codner, seconded by Irish, the library board adjourned at 5:26 p.m.

Respectfully submitted,

Gretchen Raab