

## **Neenah Public Library Board of Trustee Meeting Minutes – May 15, 2024**

The meeting of the Neenah Public Library Board of Trustees held on May 15, 2024, in the Shattuck Community Room, was called to order by Koller at 4:03 p.m.

Members present: Carol Codner, Tami Erickson (Aldermanic representative), Randy Fieldhack, Michael Koller (president), Joshua Kutney, Jenn McMahon (Neenah Joint School District representative), Pat Rickman, Harrison Flint (teen representative), and Alivia Haller (teen representative).

Members excused: Elizabeth Irish, Lisa Hemes, and George Scherck (Winnebago County representative)

Also present, Nicole Hardina-Wilhelm, director, Nancy Baird, circulation services manager, Mehta Hess, adult services manager, Katrina Wulff, youth services manager.

### **Minutes**

On motion of Rickman, seconded by Koller, the Board approved the Library Board meeting minutes of April 17, 2024.

### **Director's and Technical Services Report**

Director Hardina-Wilhelm discussed future partnerships with the Fox Cities PAC. Hardina-Wilhelm relayed a library story from the Acquisitions and Interlibrary Loan Librarian complimenting the library on our staff, facility, collections, and programming.

### **Department reports**

#### **Adult Services Department**

Hess talked about how popular our Lawrence University Jazz concerts were and that our Summer Reading Challenge has begun. She also noted a library story about how much a patron loved going to our jazz concerts with her mother.

#### **Circulation Services Department**

Baird gave an update on the status of our new self-checks and Menasha Public Library's temporary closure. She shared a library story about a long-time employee whose life has been enriched by working at the library.

#### **Youth Services Department**

Wulff relayed that organizations that have used Appleton or Menasha Public Libraries in the past are looking to Neenah for their programming needs this summer. She shared a library story submitted by a five-year-old who has been coming to the library "since I was one" and how much she enjoys being here.

### **Bills for consideration**

On the motion of Fieldhack, seconded by Erickson, the Board unanimously approved payment of the May bills.

### **Reappointment of Teen Representatives**

On the motion of Fieldhack, seconded by Rickman, the Board approved the motion to appoint Teen Representative Harrison Flint to a third term, to end in May 2025, and appoint Teen Representative Alivia Haller to a second term.

### **Adjacent County Funding**

On the motion of Codner, seconded by Fieldhack, the Board approved billing Outagamie County in the amount of \$136,499.

### **Hefti Scholarship**

The scholarship committee handed out 18 scholarships. Each student will receive \$2,089.83.

**Trust Fund Signers**

On a motion by Rickman, seconded by Koller, the Board approved Finance Director Vicky Rasmussen and Library Director Nicole Hardina-Wilhelm as signers for the Library Trust Fund Account at Associated Bank.

**Trust Fund Request—Outdoor Musical Instrument**

On a motion by Rickman, seconded by Codner, the Board approved using Trust Funds to cover the difference of the Serenade in the amount of \$4,386.90.

**Branding**

The Director will get more bids from branding firms and bring quotes to the June board meeting.

**Next regularly scheduled meeting**

Wednesday, June 19, 2024, at 4:00 p.m. in the Shattuck Community Room.

**Adjournment**

On motion of Koller, seconded by Fieldhack, the Library Board adjourned at 4:59 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Katrina Wulff', written in a cursive style.

Katrina Wulff